

School District of Manawa

Special Board of Education Meeting Agenda

June 1, 2023



Google Meet joining information

Video call link: <https://meet.google.com/rvu-hmnt-ddg>

Or dial: (US) +1 484-420-7598 PIN: 485 797 624#

1. Call to Order – President Reiersen – 6:30 p.m.
2. Pledge of Allegiance
3. Roll Call
4. Verify Publication of Meeting
5. Public Comment (Register to Speak Prior to Start of Meeting / Guidelines Listed Below Agenda)
6. Unfinished Business: None
7. New Business:
 - a. Consider Approval of New Personnel
 - i. 1.0 FTE Elementary Education Teacher
 - b. Consider Acceptance of Resignation of St. Paul Lutheran Title I Teacher
 - c. Consider Approval of Graphic Sign Revised Design and Quote for MS-HS Directional Signage as Presented
8. Next Meeting Dates:
 - a. June 1, 2023 - Curriculum Committee Meeting - 5:00 p.m. - MES Board Room
 - b. June 1, 2023 - Special Board of Education Meeting - 6:30 p.m. - MES Board Room
 - c. June 7, 2023 - Eighth Grade Recognition - 2:15 p.m. - MS/HS Commons
 - d. June 7, 2023 - Board of Education and Administration Team Retreat - 5:00 p.m. - MES Board Room
 - e. June 12, 2023 - Finance Committee Meeting - 5:00 p.m. - MES Board Room
 - f. June 21, 2023 – Policy and Human Resources Committee Meeting – 6:00 p.m. – MES Board Room
 - g. June 26, 2023 - Regular Board of Education Meeting - 6:00 p.m. - MES Board Room
9. Adjourn

PLEASE NOTE: Any person with a qualifying disability under the Americans with Disabilities Act that requires the meeting or material to be in accessible format, please contact the District Administrator to request reasonable accommodation. The meeting room is wheelchair accessible.

Upon request to the District Administrator, submitted twenty-four (24) hours in advance, the District shall make reasonable accommodation including the provision of informational material in an alternative format for a disabled person to be able to attend this meeting.

0167.3 - **PUBLIC COMMENT AT BOARD MEETINGS**

The Board recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on District matters.

Agenda Item

Any person or group who would like to have an item put on the agenda shall submit their request to the District Administrator no later than ten (10) days prior to the meeting and include:

- A. name and address of the participant;
- B. group affiliation, if and when appropriate;
- C. topic to be addressed.

Such requests shall be subject to the recommendation of the District Administrator and the approval of Board President.

Public Comment Section of the Meeting

To permit fair and orderly public expression, the Board may provide a period for public comment at any regular or special meeting of the Board and publish rules to govern such comment in Board meetings.

The presiding officer of each Board meeting at which public comment is permitted shall administer the rules of the Board for its conduct.

The presiding officer shall be guided by the following rules:

- A. Public comment shall be permitted as indicated on the order of business, at the discretion of the presiding officer, and for individuals who live or work within the District and parents/guardians of students enrolled in the District.
- B. Attendees must register their intention to participate in the public portion of the meeting upon their arrival at the meeting.
- C. Participants must be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name; address; and group affiliation, if and when appropriate.
- D. Each statement made by a participant shall be limited to three (3) minutes duration.
- E. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard.
- F. Participants shall direct all comments to the Board and not to staff or other participants.
- G. Participants shall address only topics within the legitimate jurisdiction of the Board.

- H. All statements shall be directed to the presiding officer; no person may address or question Board members individually.
- I. The presiding officer may:
 - 1. interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant;
 - 2. request any individual to leave the meeting when that person does not observe reasonable decorum;
 - 3. request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 - 4. call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action.
 - 5. waive these rules with the approval of the Board when necessary for the protection of privacy or the administration of the Board's business.
- J. The portion of the meeting during which the comment of the public is invited shall be limited to fifteen (15) minutes unless extended by a vote of the Board.
- K. The Board may authorize the administration to arrange for the recording, filming, photographing, broadcasting, or live streaming of open sessions of Board meetings.
- L. Signage, banners, or other material which impedes any person's view of the proceedings, including a Board member's view, shall be relocated so as not to obstruct views.

Recording, filming, or photographing the Board's open meetings by Third Parties is permitted pursuant to 19.90, Wis. Stat. Recording, filming, or photographing the Board's closed session is only permitted pursuant to Bylaw 0167.2 – Closed Session. The person operating the equipment should contact the District Administrator prior to the Board meeting to review possible placement of the equipment, and must agree to abide by the following conditions:

- A. No obstructions are created between the Board and the audience.
- B. No interviews are conducted in the meeting room while the Board is in session.
- C. No commentary, adjustment of equipment, or positioning of operators is made that would distract either the Board or members of the audience or otherwise disrupt the meeting while the Board is in session.

Revised 11/16/20
Revised 7/19/21
Revised 1/17/22

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School District of Manawa- School Board Notification of New Hire

Candidate: Erin Charles
Position: 1st Grade Classroom Teacher
School: Manawa Elementary
FTE: 1.0
of Applicants: 3 at the time of interviews
Interviewed: 3
Verbal Acceptance Date:
Start Date: 2023-24 School year (August)

Justification for Employee Selection *(Please attach second page if additional space is needed for justification)*
Erin did her student teaching at MES for the 1st semester of the 2022-23 school year. She is familiar with many students, staff, curricular materials, and building processes. Since graduating Erin has been working at Greenville Middle School as an English-Language Arts teacher but has a passion for teaching lower elementary students. She was the only candidate we interviewed that had experience after student teaching. The interview team was unanimous that she was the best candidate for the position.

Signature of principal/administrator:

For HR to complete:

Salary Offered:

Former Employee's Name if replacement: Position was added

Former Employee's Salary: N/A

School Board Approval Date:



Melanie Oppor <mopper@manawaschools.org>

Contract for next year

1 message

Jennifer Porter <jporter@manawaschools.org>

Sat, May 27, 2023 at 10:57 AM

To: Melanie Oppor <mopper@manawaschools.org>

Cc: Michelle Johnson <mjohnson@manawaschools.org>, Carmen O'Brien <cobrien@manawaschools.org>, Julie Prey <jprey@manawaschools.org>

Dear Dr. Oppor,

I am writing to let you know that I will not be renewing my contract for next year, as my family is planning on relocating this summer. I have really enjoyed working here in Manawa. The students and staff have been wonderful to work with, especially Michelle Johnson, who has been very supportive.

Please let me know if there is anything else I need to do before the end of the year. Thank you so much for the opportunity to be part of the Manawa School District team.

Warm regards,
Jennifer Porter

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Jennifer Porter
Title I Reading Interventionist
Manawa School District
jporter@manawaschools.org